



Director of Distance Education  
Janardan Rai Nagar

**Rajasthan Vidyapeeth (Deemed) University**  
Pratap Nagar, Udaipur-313001, Rajasthan  
[www.rvduniversity.com](http://www.rvduniversity.com)

To,  
The Controller of Examinations, J.R.N Rajasthan Vidyapeeth (Deemed) University, Udaipur (Rajasthan).

**Sub : Issue of DUPLICATE CERTIFICATE**

**1. Applicant's Address**

Name	:	_____
Father's Name	:	_____
Mother's Name	:	_____
Address	:	_____
Pincode	:	_____

**2. Study Center's Address**

Center Code	:	DDE/RVU/SA/ 079			
Name	:	S.S.K College			
Address	:	City Centre Plaza, Second Floor			
	:	No.7, Anna Salai,			
City	:	Chennai	State	:	Tamilnadu
Pincode	:	600 002.			

**3. Tel No.**

(With STD Code: \_\_\_\_\_)

**4. Email :** \_\_\_\_\_

**5. Name of the Examination :**

☐

Diploma

☐

B.Tech

☐

M.Tech

**6. Stream :** \_\_\_\_\_

**7. Year of**

Passing : \_\_\_\_\_

**8. Roll Number :** \_\_\_\_\_

**9. Enrollment No. :** \_\_\_\_\_

**10. Request for the issue :-**

☐

Duplicate  
Certificate

**11. Academic Details (Enclose Xerox and attested copies of the Marks card of all semesters) :**

Course	Stream	Semester	Month & year of Passing	Semester Total	Semester Grade

**12. Reason (Indicate briefly the reason or obtaining above certificate) :**

--

**13. Details of fees paid :**

DD/Challan No.	DD Date	DD Amount(Rs.)	Bank Name	(DD should be payable at Udaipur)

**14. Declaration By the Applicant :**

- I certify that I have read and understood all the provisions indicated in the prospectus and the Circulars published in the website [www.rvduniversity.com](http://www.rvduniversity.com) from time to time.
- I certify that after being fully satisfied with this course I had decided to get enrolled out of my own free will and desire.
- I further certify that same had been without any inducement and misrepresentation either from the said University or any other person concerned.
- I shall abide by this undertaking and shall not hold anybody responsible for the same in any manner after the completion of the course.
- I hereby certify that all the particulars stated in this application are true to the best of my knowledge & belief. In the event of suppression or distortion of any fact made in my application only I will be held responsible.
- I understand that FEES once paid will NOT be refunded.

Paste one recent passport size  
Photograph preferably Black &  
White duly signed by the Co-  
ordinator at the Study Centre

**Specimen Signature of the Candidate**

--

**For Office Use**

Eligibility verified and found correct

YES / NO

Fees Received

Certificates verified

Despatched on  
References

---

**Signature of Controller of Examination**

Date :

**INSTRUCTIONS****Following documents must be forwarded along with the application :**

- Certified true copy of 10th or equivalent in case of Diploma students and 10+2 or equivalent in case of B.Tech students and Degree pass certificate of M.Tech students. (Duly attested)
- Copy of Provisional pass certificate if already obtained from the University.
- Xerox copy of the Marks Sheet of all semesters. (Duly attested)

**Note : Along with all relevant documents & DD the application form should be submitted to the study center only.**  
DD should be in the Name of **J.R.N Rajasthan Vidyapeeth (Deemed) University, Payable at Udaipur.**

**FEES**

S. No.	Description		New Fees
1.	Consolidated Marksheet	:	Rs. 100/-
2.	Provisional Certificate	:	Rs. 100/-
3.	Original Degree Certificate	:	Rs. 200/-
4.	Duplicate Degree Certificate	:	Rs. 500/-
5.	Duplicate Mark Sheet	:	Rs. 200/-
6.	Migration Certificate	:	Rs. 150/-

**FORMAT OF THE AFFIDAVIT (on Rs. 15/- Judicial Stamp Paper)**

Before the Controller of Examination, J.R.N. Rajasthan Vidyapeeth (Deemed) University, Udaipur.

---

(Name of the Student) 

---

deponentI, 

---

, son/ daughter/wife of 

---

aged 

---

 residing at 

---

solemnly affirm and state as follows :

- I say that I have lost the originals of the following certificates issued by the J.R.N. Rajasthan Vidyapeeth (Deemed) University, Udaipur. I hereby attach the copy of FIR lodged with the police/ (other forms of complaints lodged if any)

**Reg No.****Particulars of the certificates lost**

- I say that in spite of diligent search I am unable to trace the originals of the aforesaid certificates and hence they are taken as lost. If traced, I will produce them before the University.
- I say that I have not misused the same and I shall not misuse the same if recovered.
- I say that for the purpose of 

---

I need the certified duplicates of the said certificates.
- It is therefore necessary that on the strength of this affidavit certified duplicates are issued to me by the University.
- All this is true.

**Signature of the DEPONENT**Solemnly affirmed and signed before me on this day of 

---

---

Dt 

---

**NOTARY PUBLIC**